



THE ASSAM
ROYAL GLOBAL UNIVERSITY
— GUWAHATI —

CRITERION 1

CURRICULAR ASPECTS

METRIC NO.
1.2

Academic Flexibility

Minutes of Board of Studies Meeting

**Royal School of Design –
Interior Design**

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The Assam Royal Global University
1st Meeting of the Board of Studies
of Royal School of Architecture
7th May, 2018 at 11.00 A.M.
BOG Room, Block-A
Royal Global University

SL-NO.

MEMBERS

SIGNATURE

1. Ar. Anita P.Y.
Chairperson

Anita P.Y.

2. Ar. Shriprakash Sandilya
External Expert

Shriprakash Sandilya

3. Ar. Gautam Sarma
Professor

Gautam Sarma

4. Ar. Siddhartha Deb
Professor

Siddhartha Deb

5. Ar. Twijomala Hanjabam
Nominee by Vice-Chancellor.

Twijomala Hanjabam

6. Ar. Bhola Saha
Nominee by Vice-Chancellor.

Bhola Saha

Structure of the 'Board of Studies' of the Royal School of Architecture.

Sl. No.	Name	Designation	Status
A. Chairperson (ex officio)			
01	Ar. Anita PY	Dean of School	
B. Members (ex-officio)			
02	Ms. Angira Mimani or her nominee	Registrar or his/her nominee (member-secretary)	Mr. Jugal Kishore Debnath
03	-	All Heads of Departments	
04	Prof. Gautam Sarma Prof. Siddhartha Deb	All Professors	
C. One External Expert for each department nominated by BoM			
05	Ar. Shriprakash Sandilya		
D. Two Teachers of the School nominated by Vice-Chancellor			
06	Ar. Dwijomala Hanjabam		
07	Ar. Bholu Saha		

Anita PY

1. Board of studies of the Royal School of Architecture

Minutes of the Meeting

07.05.2018

The Board of Studies Meeting was held on 7th May, 2018 at BOG Room, Royal Global University, 11.10 a.m. onwards to present/discuss/approve academic issues related to syllabi of B.Arch (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design) and Master of Design (Landscape Architecture).

The members present in the meeting were:

- a) Ar. Anita PY (*Chairperson*)
- b) Ar. Shriprakash Sandilya (*External Expert*)
- c) Ar. Gautam Sarma (*Professor of RSA*)
- d) Ar. Siddhartha Deb (*Professor of RSA*)
- e) Ar. Dwijomala Hanjabam (*Nominee of Vice-Chancellor*)
- f) Ar. Bhola Saha (*Nominee of Vice-Chancellor*)

1.1. The meeting started with an introduction of the academic members of Royal School of Architecture, Royal Global University by the Chairperson.

1.2. She briefed about the adopted course structure and the process of drafting the syllabus for B.Arch, DID, BID and M.Des according to the suggested Choice Based Credit System (CBCS) by UGC and adoption of the syllabus in the new academic year 2018-19.

1.3. She explained in detail the new course structure of B.Arch according to the guidelines of UGC, semester wise to the panel.

Anita PY

- 1.4. She highlighted the importance of inclusion of various subjects like Climate Responsive Architecture, Working Drawing & BIM, Professional Practice & Constitutional Law and Town Planning into the course structure.
- 1.5. She presented the revised detailed syllabi of 1st and 2nd Year B.Arch to the panel which was approved.
- ✓ 1.6. The external expert raised a concern regarding the inclusion of a subject called Quality Control Management. The Chairperson, explained him about the subject called Project Management which covers Quality Control Management and is an integral part of the presented course structure.
- ✓ 1.7. The other panel members also gave their valuable comments and feedback on the syllabus discussed. They suggested the change of the title Pre-thesis of 8th Semester & Dissertation of 10th Semester B.Arch to Pre-Thesis in and Thesis.
- ✓ 1.8. The Chairperson explained the reason for adopting credits as equal to the number of contact periods for core subjects like Architectural Design, Building Construction & Materials, Graphics etc. This is a slight change from the guidance of the Council of Architecture for drafting of syllabus, where in it is suggested to adopt 1.5 credits to 1 hour for the core subjects for eg. Architectural Design & Building Construction.
- ✓ 1.9. A discussion was held about Research based Thesis topics. All the members were in support of it along with the external expert. However it was opined that only students with research capability shall be allowed to choose such topics.
- 1.10. The Chairperson then raised a concern as to whether a compulsory internship can be carried out in Academic Institutions. The external expert suggested that it can be approved subjected to approval by COA and also according to the need of the market. He also said that in future internships can be also carried out in any NGOs, owing to the fact that year by year

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opportunities of internships for students is decreasing due to large number of Architecture schools in the country.

- 1.11. The external expert also suggested that students can be oriented towards Technology Oriented and Sociological Oriented Research.
- 1.12. The Chairperson informed the external expert about the existence of the Research Cell in Royal School of Architecture and the possibility of interested students being made part of such projects on a voluntary basis.
- 1.13. The Chairperson explained that the students of 2017 batch would be following this **new adopted course structure third semester onwards**. Due to **this, minor adjustments would require to be incorporated**. For example: Since students of 2017 batch have earned two credits of Environmental Science in the first year, they would not be required to study it in the third semester (according to the adopted course structure of 2018-19).
- 1.14. After the detailed syllabus of Bachelor of Architecture was discussed, the Chairperson then explained in detail the course structure of BID semester wise to the panel.
- 1.15. She highlighted the inclusion of the subjects **Graphics and Photography, Orthographic projections, Perspective and Sciography** in a condensed form instead of the detailed form like in B.Arch, into the course structure, since DID/BID students do not need to study orthographic projections in large details.
- 1.16. After a brief discussion, the panel members suggested the change of the title of BTP to Pre Interior design Thesis in 7th Semester and Interior Design Thesis in 8th Semester.
- 1.17. The Chairperson raised a concern regarding the inclusion of **Professional Practice & Constitutional Law** in Interiors. Professor (Ar.) Gautam Sarma suggested that Professional Practice can be included but not Constitutional Law as it is not an important factor of learning for Interior Designers.

Ar. Gautam Sarma

- 1.18. On suggestion by the external expert, all the members of BOS unanimously decided to adopt the subject "Universal Design" into the curriculum as a one credit General Elective subject.
- 1.19. The Chairperson suggested for the inclusion of the subject Interior Landscape.
- 1.20. It was decided to change the title of the subject Architectural Documentation to Material Documentation in the syllabus of BID.
- 1.21. The external expert suggested the inclusion of "Entrepreneurship" as a part of Professional Practice in Bachelor of Architecture courses. In addition to that, the Chairperson suggested that B.Arch students can take up "start-up ventures and entrepreneurship" with students of BID (Bachelor of Design) and earn extra credits.
- 1.22. The Chairperson explained to the panel that the syllabus of the first two semesters of BID are the syllabus for DID.
- 1.23. At the end a resolution was passed that Master of Design (Landscape Architecture) syllabus shall be mailed to the subject expert in a week or two. On receipt of the approval/ suggestions from the expert by email, the same shall be filed.
- 1.24. After all the above mentioned discussions, the meeting was adjourned at 1 P.M.

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The Assam Royal Global University
 2nd Meeting of The Board of Studies
 of Royal School of Architecture
 29th April, 2019 at 11:00 A.M.
 Block-C, Royal Global University

SL.NO.	MEMBERS	SIGNATURE
1.	Ar. Anita P.Y. Chairperson	Anita P.Y. 29/04/19
2.	Dr. Monalisa Deka Nominee of Registrar	Monalisa Deka 29/4/19
3.	Ar. Gautam Sarma Professor	Gautam Sarma
4.	Ar. Siddhartha Deb Professor	Siddhartha Deb 29/4/19
5.	Ar. Shriprakash Sandilya External Academic Expert	Shriprakash Sandilya
6.	Ar. Ranel Kumar Das External Industry Expert	Ranel Kumar Das
7.	Ar. Chetna Sharma Dalmia Nominee by Vice-Chancellor	Chetna S Dalmia 29/04/19
8.	Ar. Bhola Saha Nominee by Vice-Chancellor	Bhola Saha
9.	Ar. Jugal Kishore Devanath Special Invitee	Jugal K. Devanath

Structure of the 'Board of Studies' of the Royal School of Architecture

Sl. No.	Name	Designation	Status (Nomination date)
A. Chairperson (ex officio)			
01	Ar. Anita PY	Dean of School	12/04/18
B. Members (ex-officio)			
02	Ms. Angira Mimani or her nominee	Registrar or his/her nominee (member-secretary)	Dr. Monalisa Deka
03	-	All Heads of Departments	
04	Prof. Gautam Sarma Prof. Siddhartha Deb	All Professors	13/04/18
C. One External Academic Expert for each department (nominated by BoM)			
05	Ar. Shriprakash Sandilya	Principal Architect, Design Forum	21/03/18-Received & Accepted
D. One External Industry/Practice Expert for each department (nominated by BoM)			
06	Ar. Ranel Kumar Das	Ranel Associates (Architect)	31/10/18-Received & Accepted
E. Two Teachers of the School nominated by Vice-Chancellor			
07	Ar. Chetna Sharma Dalmiya	Assistant Professor	22/11/18
08	Ar. Bholu Saha	Assistant Professor	12/04/18
E. Special Invitee			
09	Ar. Jugal Kishore Devnath	Assistant Professor	13/04/18

Anita PY

29-4-2019



THE ASSAM

ROYAL GLOBAL UNIVERSITY

BOARD OF STUDIES MEETING: 29th April 2019

Agenda Points

- 2.1 Welcome and introduction of the new members of the Board of Studies of the Royal School of Architecture to the Board.
- 2.2 To discuss the minor changes in the course structure of B.Arch. & BID / DID since the last BOS meeting.
- 2.2 Any other matter with the permission of the Chair.
- 2.3 Vote of Thanks.

2. Board of studies of the Royal School of Architecture

Minutes of the Meeting

29.04.2019

The Board of Studies Meeting was held on 29th April, 2019 at Block C, Royal Global University, 11.00 a.m. onwards to present/discuss/approve academic issues related to syllabi of B.Arch (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design).

The members present in the meeting were:

- a) Ar. Anita PY (*Chairperson*)
- b) Dr. Monalisa Deka (*Nominee of Registrar*)
- c) Ar. Gautam Sarma (*Professor of RSA*)
- d) Ar. Siddhartha Deb (*Professor of RSA*)
- e) Ar. Shriprakash Sandilya (*External Academic Expert*)
- f) Ar. Ranel Kumar Das (*External Industry Expert*)
- g) Ar. Chetna Sharma Dalmiya (*Nominee of Vice-Chancellor*)
- h) Ar. Bholu Saha (*Nominee of Vice-Chancellor*)
- i) Ar. Jugal Kishore Devanath (*Special Invitee*)

2.1. The meeting started with an introduction of the new members of Board of Studies of Royal School of Architecture, Royal Global University by the Chairperson.

2.2. The members were updated about revision of the course structure and detailed syllabus for B.Arch, BID and DID according to the suggested Choice based Credit System by UGC since the first B.O.S of 07.05.18.



- 2.3. She also explained in detail the revision and approval of the course structure of B.Arch, BID, DID for batches of the academic session 2017-18.
- ✓ 2.4. The external experts raised a query of having a separate subject called Model Making which was clarified by the chairperson as to devote more learning time of techniques of model making.
- ✓ 2.5. The Chairperson highlighted the importance of completing Professional Training before thesis to the panel. The other panel members also agreed to the comments and feedback made by the Chairperson.
- 2.6. The Chairperson notified the changes in the detailed syllabi of the 1st, 2nd, 3rd, years of B.Arch, BID and DID due to the restructuring process of the syllabi. She also highlighted some of the minor changes in the L,T,P/S, L of B.Arch, BID and DID.
- 2.7. She explained the importance of study tour to the panel and informed them that the study tour would be a part of the curriculum and to be incorporated into the course structure.
- 2.8. The Chairperson informed the panel about the shift of the subject Construction and Project Management from DSE to Core with 2 credits.
- 2.9. The Architectural Design subject shall be 6 credit subject from 1st to 3rd semester, and 4th semester onwards it shall be 8 credit subject.
- 2.10. The Members were informed regarding the change of Generic Electives from 4th, 5th, 6th, 7th semester to 5th, 6th, 7th, 8th semester for B.Arch, and for BID they were changed from 4th, 5th, 6th, 7th semester to 3rd, 4th, 5th and 6th semester.
- 2.11. In the discussion about DSE courses, the Chairperson explained shuffle in subjects of DSE – 1,2,3,4 to suit the needs of the market and to take care of interests of students. It was decided to shuffle the subjects again in future depending on the resources available with RSA.

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- 2.12. External University Expert Professor Shirodkar's suggestions given to the chairperson in March, 2019 were part of the discussions of BOS members. External Expert Ar. Ranel Das suggested the inclusion of 'Drone Survey' to the as an addition to the survey suggestion given by Professor Shirodkar.
- 2.13. Members of BOS were informed that there were some minor changes in contents of certain subjects like History of Architecture, Building Services and Structure.
- 2.14. The external Industry Expert queried and was satisfied that the local building bye laws and its applications were imparted to the students in Architectural Design subject 5th semester onwards.
- 2.15. The external expert Ar. S. Sandilya suggested renaming the subject Vernacular Architecture to **Contemporary Vernacular Architecture**.
- 2.16. The external industry expert Ar. Ranel Das suggested exploring to float both the subjects Contemporary Vernacular Architecture and Earthquake Resistant Structure as complimentary subjects in the same semester. The Chairperson opined that this can be explored and implemented if feasible.
- 2.17. The Chairperson sought the approval of BOS, renaming the GE-1 of 6th semester from 'Professional Practice and Constitutional Law' to **Professional Practice and Introduction to Constitutional Law**.
- 2.18. The Members were also informed about the shift of the subject Research Methodology from 6th to 7th semester to lessen the load in 6th semester.
- 2.19. The Members were also briefed about the introduction of 'Studio' type of Examination scheme as per norms followed across the country.
- 2.20. Professor Gautam Sarma highlighted the importance of inclusion of 'Cultural Context' in relation to building typology into Architectural Design.

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2.21. The Chairperson notified the members of BOS about discontinuation of M.Design (Landscape Architecture) as per the decision taken by the Governing body of RGU.

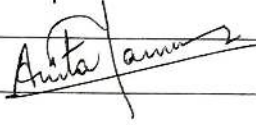

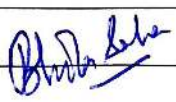
2.22. At the end, a discussion was held regarding year loss to a student not passing in any semester in Architectural Design as suggested 2017 norms. The external members opined that unless the 2017 norms are gazetted, this rule cannot be implemented and even if it is implemented, a supplementary should be held every semester.

2.23. With all the above mentioned discussions, the meeting was adjourned at 1.00 p.m.

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The Assam Royal Global University
3rd Meeting of the Board of Studies
of Royal School of Architecture
20th May, 2020 at 11:00 A.M. (Online Mode)
Block-C Royal Global University

Sl. No.	MEMBERS	SIGNATURE
1.	Ar. Anita P.Y. Chairperson	
2.	Dr. Monalisa Deka Nominee of Registrar	(held Online)
3.	Ar. Gautam Sarma Professor of RSA	(held Online)
4.	Ar. Siddhartha Deb Professor of RSA	
5.	Ar. Shriprakash Sandilya External Academic Expert	(held Online)
6.	Ar. Ranel Kumar Das External Industry Expert.	(held Online)
7.	Ar. Chetna Sharma Dalmiya Nominee of Vice-Chancellor	-
8.	Ar. Bhola Saha Nominee of Vice-Chancellor	

3. Board of studies of the Royal School of Architecture & Royal School of Design

Minutes of the Meeting

20.05.2020

The Board of Studies Meeting was held on 20th May, 2020 through online mode, 11 a.m. onwards to present/discuss/approve academic issues related to syllabi of B.Arch (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design).

The members present in the meeting were:

- a) Ar. Anita PY (*Chairperson*)
- b) Dr. Monalisa Deka (*Nominee of Registrar*)
- c) Ar. Gautam Sarma (*Professor of RSA*)
- d) Ar. Siddhartha Deb (*Professor of RSA*)
- e) Ar. Shriprakash Sandilya (*External Academic Expert*)
- f) Ar. Ranel Kumar Das (*External Industry Expert*)
- g) Ar. Chetna Sharma Dalmiya (*Nominee of Vice-Chancellor*)
- h) Ar. Bhola Saha (*Nominee of Vice-Chancellor*)
- i) Ar. Jugal Kishore Devanath (*Special Invitee*)

3.1. The meeting started with a welcome speech to all the members of Board of Studies of Royal School of Architecture, Royal Global University by the Chairperson.

3.2. The members were updated about approval of the entire course structure and detailed syllabus for B.Arch, BID and DID since the second B.O.S of 20.04.19 by the Chairperson for batches of the academic session 2017, 2018 & 2019.



A handwritten signature in black ink, appearing to read 'Anita', is written over a horizontal line. The signature is stylized and includes a large loop at the top.

3.3. The Chairperson informed the panel about completing the Internship of 6th Semester BID through online mode (due to Covid 19 pandemic) before September, 2020. All the members were in support of it along with the external experts.

3.4. A discussion was held about shifting the Professional Training from B.Arch 9th Semester to B.Arch 8th Semester, owing to the fact that a link will be established between Pre-Thesis and Thesis. However it was opined that it will be applicable only to the students from academic session 2020 onwards. The other panel members also agreed to the comments and feedback made by the Chairperson.

Comments and feedbacks made by the External Experts regarding detailed syllabus of Bachelor of Planning (B.Plan):

1. The Chairperson briefed about the adopted course structure and the process of drafting the syllabus for Bachelor of Planning according to the suggested Choice Based Credit System (CBCS) by UGC and adoption of the syllabus in the new academic year 2020-2021.
2. The external experts raised a query of Qualification for Bachelor of Planning Course started by Royal Global University from the Academic Session 2020. She clarified that B.Plan courses have been started as per the guidelines of AICTE.
3. The external academic expert raised a concern regarding the inclusion of Basic Computer Application subject in 2nd semester. The chairperson informed him that as per University Norms Basic Computer Application subject is introduced only in 4th semester as AEEC Course.

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4. The external academic expert highlighted about the importance of the subject Fundamentals of Urban and Regional Planning for planning students.
 5. A discussion was held about combining the two subjects and Settlement Geography and Settlement Sociology. Later on, with due approval from all panel members it was decided to combine both the subjects and renamed it to Settlement Geography & Sociology and introduce it in 3rd semester.
 6. The external academic expert explained the importance of the subject **Transportation and Traffic Planning I & II** which are introduced in 3rd and 4th Semester respectively. He also explained the benefits of this subject in future for planning students.
 7. He also advised to include Urbanisation and Sustainability of Human settlements as a topic in the 4th Module of the subject Fundamentals of Urban and Regional Planning.
 8. The external experts suggested shifting of GIS I & GIS II to 4th and 5th semester respectively, owing to the fact that it will benefit students in their Planning Studio subjects in early semester. He also suggested the addition of a new subject called Housing and Urbanisation as core subject in 6th semester. All the panel members agreed to the comments and feedback made by the External Experts.
 9. They also suggested renaming the subject Neighbourhood and Site Planning to Neighbourhood and Settlement Planning.
 10. The Chairperson raised a concern regarding of internships for planning students. After a brief discussion with all panel members, a decision was taken to conduct the internship of 2 months in summer break after completion of 6th semester.
 11. The External Industry Expert raised a concern regarding internship after 6th semester and also about job opportunities of students after completion of


Anita

Bachelor of Planning. He also explained the fact that students might face certain issues during Internship and also for Job opportunities due to limited number of Planning Firms across the country, especially private firms. He also opined that the students can be exposed to better job opportunities if they complete their Masters in Urban Planning after Bachelor of Planning.

12. Professor Gautam Sarma highlighted about the need of Urban/Town Planners by the Government of India in the upcoming days for various decision making process in order to re-plan the city again, post Covid 19 pandemic.

13. With all the above mentioned discussions, the meeting was adjourned at 1.00 p.m.

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The Assam Royal Global University
4th Meeting of the Board of Studies
of Royal School of Architecture
12th July, 2021 at 11:00 A.M. (ONLINE)
Block - C, Royal Global University

Sl. No.	MEMBERS	SIGNATURE
1.	Ar. Anita P.Y. Chairperson	Anita P.Y.
2.	Angira Mirmari Registrar	-
3.	Ar. Gautam Sarma Professor (Design Chair)	
4.	Ar. Siddhartha Deb Professor	Siddhartha Deb
5.	Ar. Shriprakash Sandilya External Member (Academic)	(held Online)
6.	Ar. Ranel Kumar Das External Member (Industry)	(held Online)
7.	Ar. Syed Gufik Hussain Nominee of Vice-Chancellor	Syed Gufik Hussain
8.	Ar. Bhola Saha Nominee of Vice-Chancellor	Bhola Saha

Royal School of Architecture			
Sl. No.	Name & Profile of Members	Category of Nomination	Designation in the Body
1	Ar. Anita PY, Principal & Dean	Ex-Officio	Chairperson
2	Ms. Angira Mimani, Registrar	Ex-Officio	member-secretary
3	Prof. Gautam Sarma, Professor (Design Chair) Prof. Siddhartha Deb, Professor	Ex-Officio	Member
One External Member (Academic)			
4	Ar. Shriprakash Sandilya, Principal Architect, Design Forum	Nominated member	Member
One External Member (Industry)			
5	Ar. Ranel Kumar Das, Architect, Ranel Associates (Architects)	Nominated member	Member
Two Teachers of the School nominated by Vice-Chancellor			
7	Ar. Syed Gufik Hussain, Assistant Professor	Nominated member	Member
8	Ar. Bhola Saha, Assistant Professor	Nominated member	Member

Anita PY

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4th Board of studies of the Royal School of Architecture & Royal School of Design

Minutes of the Meeting
12.07.2021

The Board of Studies Meeting was held on 12th July, 2021 through online mode, 11 a.m. onwards to present/discuss/approve academic issues related to syllabi of B.Arch (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design).

The members present in the meeting were:

- a) Ar. Anita PY (*Chairperson*)
- b) Dr. Moon Moon Ahmed
- c) Aniruddha Deka
- d) Ar. Gautam Sarma (*Professor of RSA*)
- e) Ar. Siddhartha Deb (*Professor of RSA*)
- f) Ar. Shriprakash Sandilya (*External Academic Expert*)
- g) Ar. Bhola Saha (*Nominee of Vice-Chancellor*)
- h) Ar. Sayed Gufik Hussain
- i) Zubin Islam (*Special Invitee*)
- j) Ar. Pooja (*Special Invitee*)

3.1. The meeting started with a welcome speech to all the members of Board of Studies of Royal School of Architecture, Royal Global University by the Chairperson.

3.2. The members were updated about the status of impart of course curriculum since last BOS meeting held on 18.05.2020 in view of the pandemic by the Chairperson.

3.3. The Chairperson appraised the members about the internship semester being readjusted to the earlier option of completing in the 9th semester due to the pandemic. All the members were in support of it along with the external expert.

3.4. It was also discussed that the Council has released a circular regarding readjusting the Internship to 10th semester, which will be taken in consideration from next year.


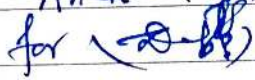
3.5. This was followed by a discussion about change in the syllabi of certain subjects of B.Arch & BID.

Comments and feedbacks made by the External Experts and other members regarding the updated portion of syllabi

- ✓ 1. The Chairperson briefed about the changes in syllabi and addition of a new subject as DSE-IV for the upcoming 7th semester. (Subject - **Disater Mitigation and Management or Landscape Patterns and Perception –Design Studio**)
2. External academic expert raised a concern regarding the application of practical part of the syllabus or the field visits due to pandemic. Ar. Bholu Saha informed him that it has already been carried out safely for present semester and for the upcoming semester planning will be done accordingly keeping in mind the COVID situation.
3. The external academic expert highlighted about the importance of the practical approach to the subjects Building Services, 6th Semester. Ar. Gautam Sarma Sir explained him about addition of Market survey and Case studies.
4. He also highlighted the importance of structural input for 6th semester High-Rise design studio. Ar. Bholu Saha Sir informed him about the addition of advanced construction techniques to the syllabus.
5. It was pointed out by Aniruddha Deka Sir that for a few of the subjects Reference Books section should be updated according to RGU format.

6. He also asked about the incorporation of NPTEL/Swayam/ MOOC Courses. The Chairperson pointed out that 80% of the syllabus is not matching with the subjects provided and mandated submissions and exams as two reasons why it's not suitable for students presently.
7. The discussion further moved on to the Communication design subjects and with all the above mentioned points, the meeting was adjourned at 1.00 p.m.

The Assam Royal Global University
5th Meeting of the Board of Studies
of Royal School of Architecture & Design (RSA & RSD)
5th August, 2022 (Online Mode)
Block-C, Royal Global University

Sl. No.	Members	Signature
1.	Ar. Siddhartha Deb Chairperson	
2.	Ar. Bhola Saha Nominee of Vice-Chancellor	Bhola Saha.
3.	Ar. Shriprakash Sandilya External Academic Expert	Attended through online mode. for 
4.	Ar. Jugal Kishore Devanath Special Invitee by Academic Chairperson	Jugal K. Devanath

5. 5th Board of studies of the Royal School of Architecture & Royal School of Design

Minutes of the Meeting

05.08.2022

The Board of Studies Meeting was held on 5th August, 2022 through online mode, to present/discuss/approve academic issues related to syllabi of B.Arch. (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design).

The members present in the meeting were:

- a) Ar. Siddhartha Deb (*Chairperson*)
- b) Ar. Shriprakash Sandilya (*External Academic Expert*)
- c) Ar. Bhola Saha (*Nominee of Vice-Chancellor*)
- d) Ar. Jugal Kishore Devanath (*Special Invitee by Academic Chairperson*)

1. The meeting started with a welcome speech to all the members of Board of Studies of Royal School of Architecture, Royal Global University by the Chairperson.
2. The members were updated about approval of the entire course structure and detailed syllabus for B.Arch., BID and DID since the fourth B.O.S of 20.05.19 by the Chairperson for batches of the academic session 2017, 2018 & 2019.
3. A discussion was held about latest revision of the syllabus of B.Arch. in terms with the revision suggested by the Council of Architecture.
4. The chairperson opined about the up gradation of total credit value (including all semesters) from 249 to 266 credits keeping in mind a minimum of total 26 credits and 26 TCP and maximum 30 credits and 30 TCP per semester as per the latest guidelines issued by COA.



5. However, considering the comprehension of the students in a systematic manner, the Chairperson informed the panel about reshuffling of few subjects from lower semester to higher semester. He informed that the subjects subject like Theory of Art and Architecture has been shifted from 3rd semester to 5th semester and Contemporary Architecture that was earlier included in 6th semester has been shifted to 8th semester keeping in mind the vastness of the syllabus and understanding capability of the students. Also, subject like Professional Practice & Introduction to Constitutional Law has been shifted from 8th semester to 10th semester. The external academic expert agreed and approved the same.

✓ 6. Also, as per the instruction from Council of Architecture, a subject called "Traffic Awareness" has been included in 7th semester as a DSE subject. The external academic expert enquired about the importance of the subject. The Chairperson highlighted that 7th semester has subjects like Town Planning and Urban Design. Thus inclusion of "Traffic Awareness" subject will help the students in gathering vast knowledge to make urban areas more functional and attractive.

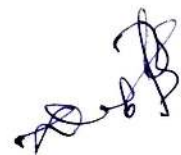
7. The external academic expert was also highlighted about the importance of inclusion of the subject called Universal Design in B.Arch. 10th semester. He was informed that inclusion of this subject will help the thesis students to understand their projects in a more effective manner.

8. The Chairperson opined about renaming of the subject Working Drawing and BIM to Working Drawing in 6th semester. Also, addition of GPDRR and APMCBRR in the subject called Disaster Mitigation and Management was suggested. Also, a discussion on elaboration of course content for approximate and detailed estimate in the subject Estimation and Costing in 8th semester was held. The other panel members also agreed to the suggestions made by the Chairperson.



9/ Also, inclusion of a new subject called **Art Appreciation** as a DSE subject in 6th semester was discussed in front of all the panel members. The external academic expert raised a query regarding the importance of DSE subjects. The Chairperson informed that DSE subjects have been a part of the curriculum as per University norms and proved to be beneficial for the students as they can choose any DSE subjects as per their choice.

10. The Chairperson briefed about the inclusion of GE (Open) subjects like **Fundamentals of Climate Responsive Architecture** in Odd semesters and **Computer Aided Design** in **Architecture in Even semesters**. The Chairperson also informed that both the subjects will be practical subjects. All the panel members agreed to the comments made by the Chairperson.
11. However, it was opined that the above changes made in the syllabus will be applicable to the students from academic session 2022 onwards and also to the students admitted in the academic year 2021 from 3rd semester onwards. The other panel members also agreed to the comments and feedback made by the Chairperson.
12. The Chairperson also briefed the panel members that for the academic year 2022-23, there are no changes required in the syllabus for Diploma of Interior Design and Bachelor of Interior Design.
13. With all the above mentioned discussions, the meeting was adjourned with Vote of Thanks by the Chairperson.





ROYAL GLOBAL UNIVERSITY
GUWAHATI

ROYAL SCHOOL OF ARCHITECTURE, R.S.A.
ROYAL SCHOOL OF DESIGN, R.S.D. (INTERIOR DESIGN)

Department of Studies - SCHOOL OF STUDIES

A. DEPARTMENT BOARD

Composition :

1. Head of the Department (*as Convener*)
2. All Faculty Members (*as Member*)
3. External Experts (*nominated by Vice – Chancellor*)

B. SCHOOL BOARD

Composition :

1. Dean of School
2. All Head of Departments of the School
3. All Professors (*ex-officio*)
4. External Experts (1 Industry/ Field expert + 1 Academic expert) – *nominated by Com*
5. 2 Faculty Members of the School (*nominated by Vice – Chancellor*)
6. Registrar Nominee

* All faculty members in the cadre of Assistant Professor/ Associate Professor / Professor may kindly be considered under the category of all Professors (Ex-officio) as mentioned in the composition of School Board.


29/12/2020



ROYAL GLOBAL UNIVERSITY
GUWAHATI

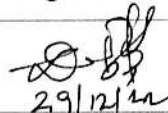
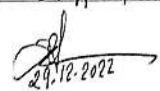
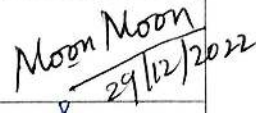

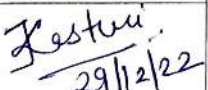
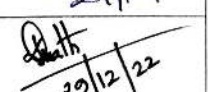
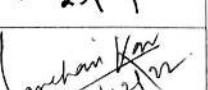
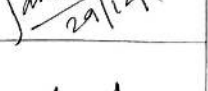
6th Meeting of The Board of Studies (B.O.S.) of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.
ROYAL SCHOOL OF DESIGN, R.S.D. (INTERIOR DESIGN)

Venue: C- Block, 2nd Floor

Mode: Hybrid

Date : 29-12-2022

Time: 10:30 AM onwards

Sl. No.	Name of the Member	Designation	Status	Signature
1	Prof. Siddhartha Deb	Principal (i/c)	Chairperson	 29/12/22
2	Prof. (Dr.) Hari Prasad Agarwal	Senior Professor, School of Architecture, APEX Group of Institutions, Jaipur	Academic Expert	 29.12.2022
3	Ar. Kaushik Kranti Kalita	Founder & Principal Architect, K.K. Architects, Guwahati	Industry/ Field Expert	
4	Ms. Moon Moon Ahmed	Academic Section, The Assam Royal Global University	Nominee of the Registrar	 Moon Moon 29/12/2022
5.	Ar. Shweta Das	Coordinator & Asst. Professor, RSA & RSD (ID)	All faculty members in the cadre of Asst./ Assoc./ Prof. may kindly be considered under the category of all Professors (Ex-officio) as mentioned in the composition of School Board.	 29/12/22
6.	Ar. Kasturi Borah	Associate Professor, RSA & RSD (ID)		 Kasturi 29/12/22
7.	Ar. Jugal K Devanath	Assistant Professor, RSA & RSD (ID)		 Jugal 29/12/22
8.	Ar. Sanchari Kar	Assistant Professor, RSA & RSD (ID)		 Sanchari Kar 29/12/22
9.	Ar. Pooja	Assistant Professor, RSA & RSD (ID)		 Pooja 29/12/22



ROYAL GLOBAL UNIVERSITY
GUWAHATI

6th Meeting of **The Board of Studies (B.O.S.)** of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.
ROYAL SCHOOL OF DESIGN, R.S.D. (INTERIOR DESIGN)

Venue: **C- Block, 2nd Floor**

Mode: **Hybrid**

Date : 29-12-2022

Time: 10:30 AM onwards

AGENDA

- Welcome and introduction of the new members of the Board of Studies of the R.S.A and R.S.D (ID) to the Board.
- To discuss the major changes in the course structure and the programme structure of R.S.A and R.S.D (ID) to the Board.
- To discuss the new syllabus of 1st, 2nd, 3rd and 4th Semester of B.I.D/ D.I.D under Learning Outcome based Curriculum Framework (LOCF) for undergraduate programme in the line of NEP 2020.
- To discuss the re-shuffling of subjects among Core, DSE, VAC, SEC and GE categories.
- Any other matter with the permission of the Chair.
- Vote of Thanks.


29/12/22



ROYAL GLOBAL UNIVERSITY
GUWAHATI

6th Meeting of **The Board of Studies (B.O.S.)** of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.
ROYAL SCHOOL OF DESIGN, R.S.D. (INTERIOR DESIGN)

Venue: **C- Block, 2nd Floor**

Mode: **Hybrid**

Date : 29-12-2022

Time: 10:30 AM onwards

Minutes of the Meeting

The Board of Studies Meeting was held on 29th December, 2022 through hybrid mode, 10:30 a.m. onwards to present/ discuss/ approve academic issues related to syllabi of B.Arch (Bachelor of Architecture), BID (Bachelor of Interior Design), DID (Diploma of Interior Design).

The members present in the meeting were:

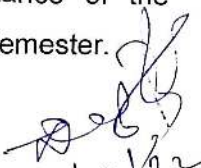
- a) Ar. Siddhartha Deb (*Chairperson of RSA & RSD*)
- b) Prof. (Dr.) Hari Prasad Agarwal (*External Academic Expert*)
- c) Ar. Kaushik Kranti Kalita (*External Industry/ Field Expert*)
- d) Ms. Moon Moon Ahmed (*Academic Section, The Assam Royal Global University*)
- e) Ar. Kasturi Borah (*Associate Professor*)
- f) Ar. Shweta Das (*Coordinator & Assistant Professor*)
- g) Ar. Jugal K Devanath (*Assistant Professor*)
- h) Ar. Pooja (*Assistant Professor*)
- i) Ar. Sanchari Kar (*Assistant Professor*)


29/12/2022

- 3.1. The meeting started with a welcome speech to all the members of Board of Studies of Royal School of Architecture and Design, Royal Global University by the Department Coordinator.
- 3.2. The members were updated about the status of impart of course curriculum since last BOS meeting held on Aug 2022 by the Chairperson.
- 3.3. It was also discussed that the credit structure of Course curriculum for Core subjects needs to be updated as it is falling short of maximum credits needed for teaching learning process.
- 3.4. This was followed by a discussion about minor changes in the syllabi of certain subjects of B.Arch & BID.

Comments and feedbacks made by the External Experts and other members -

1. The Chairperson read out the Introduction, Preamble, and Approach to Curriculum Planning seeking out suitable suggestions from the Academic expert.
2. The meeting moved forward with Ar. Jugal Kishore Devanath briefing about the Programme Evaluation and Course Structure.
3. The external industry expert raised a concern regarding the application of practical part of the syllabus or the field visits.
4. The external academic expert suggested adding new subjects to the syllabus under the category of Value Addition Course (VAC) in B.I.D./ D.I.D which can benefit students.
5. The external academic expert highlighted about the importance of the practical approach to the subjects Building Services, B.Arch 6th Semester.

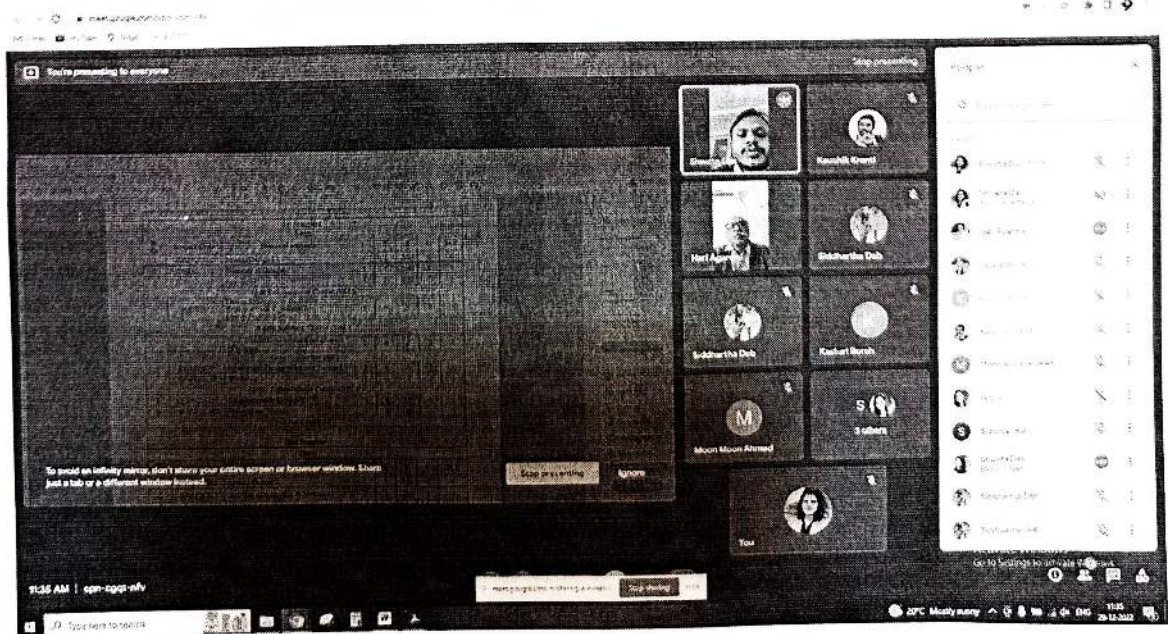
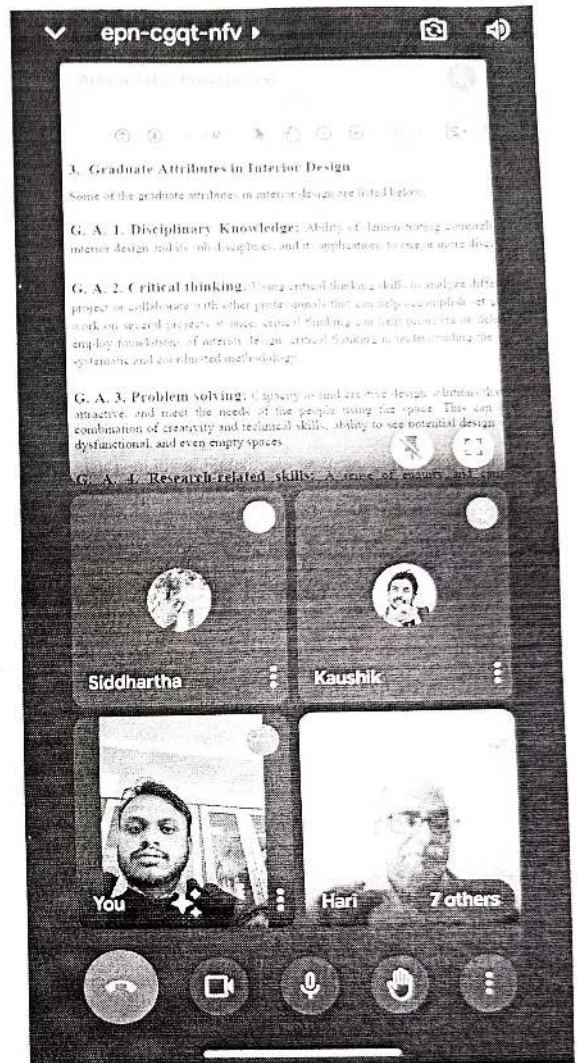

29/12/22

6. The academic expert highlighted the importance and inclusion of certain Elective subjects in Course Curriculum (in 5th or 7th Semester B.Arch) as per the C.O.A. meeting held in New Delhi in the month of November 2022. Knowledge regarding 'Role of Women in Architecture' can be imparted through Course subjects.
7. The external experts approved the modifications in the detailed syllabus of Ergonomics and Human Behaviour under B.I.D 3rd Semester. Also, the revisions in textbooks, reference books and study material were done and all the members showed agreement to it.
8. The modified scheme of evaluation for Building Construction & Materials in 2nd, 3rd, 4th, 5th and 6th Semesters with theory and practical component was appraised and was approved with immediate effect.
9. The external expert suggested modifying the Objectives and Course Outcomes of B.I.D. 2nd year (3rd & 4th Semester) as per the Bloom's taxonomy and all the members showed agreement to it.
10. He also asked about the incorporation of NPTEL/ Swayam/ MOOC Courses.
11. The meeting ended with vote of thanks by the Chairperson.

Screenshots of the hybrid BOS Meeting -



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29/12/22



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ROYAL GLOBAL UNIVERSITY
GUWAHATI

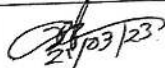
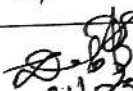


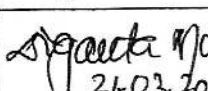

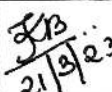
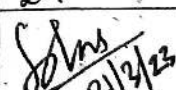
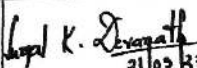
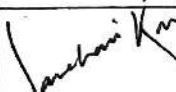
7th Meeting of The Board of Studies (B.O.S.) of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.

Venue: A- Block, B.O.G Room

Mode: Hybrid

Date : 21-03-2023

Time: 10:30 AM onwards

Sl. No.	Name of the Member	Designation	Status	Signature
1	Prof. (Dr.) Hari Prasad Agarwal	Principal	Chairperson	 21/03/23
2	Prof. Siddhartha Deb	Professor	Ex-officio	 21/03/23
3	Prof. Dr. Abhijit Shirodkar	Dean, School of Architecture & Planning, Woxsen University, Telangana	Academic Expert	Dean  School of Architecture and Planning WU 21/03/23
4	Ar. Kaushik Kranti Kalita	Founder & Principal Architect, Kranti Architects & Engineers, Guwahati	Industry/ Field Expert	 21-03-23
5	Dr. Diganta Munshi	Registrar, The Assam Royal Global University	Member SECRETARY	 21-03-2023
6	Prof. (Dr.) Ankur Ganguly	Dean of Academics, The Assam Royal Global University	Invited Member	 21/3/23
7	Ms. Moon Moon Ahmed	Academic Section, The Assam Royal Global University	Nominee of the Registrar	- ABSENT -
8	Ar. Kasturi Borah	Associate Professor	Nominee of the Vice-Chancellor	 21/3/23
9	Ar. Shweta Das	Assistant Professor & Coordinator	Nominee of the Vice-Chancellor	 21/3/23
10	Ar. Jugal Kishore Devanath	Assistant Professor	Special Invitee	 21/03/23
11	Ar. Sanchari Kar	Assistant Professor	Special Invitee	

Jan



ROYAL GLOBAL UNIVERSITY
GUWAHATI

**7th Meeting of The Board of Studies (B.O.S.) of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.**

Venue: **A- Block, B.O.G Room**


Mode: **Hybrid**

Date : **21-03-2023**

Time: **10:30 AM onwards**

AGENDA

- Welcome and introduction of new members of the Board of Studies of Royal School of Architecture to the Board.
- Updating the members about the status of impart of course curriculum since the last BoS meeting held on 29.12.2022.
- Discuss the minor changes in detailed syllabi and scheme of evaluation of few subjects under B.Arch. Programme.
- Suggestions from External Experts regarding preparedness in course curriculum revisions under B.Arch. programme in the line of NEP 2020.
- Suggestions from External Experts about inclusion/ applicability of SWAYAM and MOOCs courses to the course curriculum of B.Arch. programme.
- Any other matter with the permission of the Chair.
- Vote of Thanks.


20/03/2023

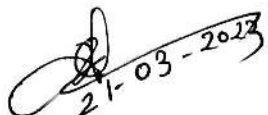
7th Meeting of **The Board of Studies (B.O.S.)** of
ROYAL SCHOOL OF ARCHITECTURE, R.S.A.

Minutes of the Meeting

*The Board of Studies Meeting (School Board) was held on **21st March 2023**, Tuesday; through hybrid mode, **10:30 AM** onwards (A-Block, BOG Room) to present/ discuss/ approve academic issues related to syllabi of B.Arch (Bachelor of Architecture).*

The members present in the meeting were:

- Prof. (Dr.) Hari Prasad Agarwal (*Chairperson and Principal*)
 - Ar. Siddhartha Deb (*Professor*)
 - Prof. Abhijit Shirodkar (*External Academic Expert*)
 - Ar. Kaushik Kranti Kalita (*External Industry/ Field Expert*)
 - Dr. Diganta Munshi (*Registrar, The Assam Royal Global University*)
 - Dr. Ankur Ganguly (*Dean of Academics, The Assam Royal Global University*)
 - Ar. Kasturi Borah (*Associate Professor*)
 - Ar. Shweta Das (*Coordinator & Assistant Professor*)
 - Ar. Jugal Kishore Devanath (*Assistant Professor*)
 - Ar. Sanchari Kar (*Assistant Professor*)
- a. The meeting started with a welcome speech to all the members of Board of Studies of Royal School of Architecture, Royal Global University by the Chairperson.
 - b. The members were updated about the status of impart of course curriculum since last BOS meeting held on 29th December 2022.
 - c. This was followed by a discussion about changes in the syllabi of certain subjects of B.Arch.



21-03-2023

Comments and feedbacks made by the External Experts and other members of the Board -

1. The Chairperson presented the Introduction, Preamble, and Approach to Curriculum Planning and solicited feedback from the Academic expert.
2. The meeting discussed Programme Evaluation and Course Structure.
3. The external academic expert observed that the credit scores for each semester and academic year were not uniform. They suggested dividing credits equally over five years or keeping the first three years at 26 credits and raising the credit amount in higher semesters, while maintaining consistent credits for each academic year.
4. The external academic expert also raised concerns about differing credit scores for similar subjects such as Graphics I & Graphics II. They suggested that credits for similar subjects in the same academic year should remain the same and recommended raising credits based on the weightage of module content in higher semesters, if necessary. If the weightage is equal, credit should remain constant.
5. The experts recommended to revise the Building Construction and Material syllabus (of all applicable semesters) to align with the latest techniques and materials utilized in the current construction scenario. It should exclude out-dated chapters like the manufacturing process of bricks, and instead focus on incorporating relevant and contemporary topics.
6. The experts advised preparing the syllabus (after COA Circular is put out) based on multiple exits, as per NEP 2020 guidelines, to ensure that students leave with the requisite knowledge.
7. A new elective subject - **Gender Sensitive Design Approach in Architecture** was proposed for discussion, along with a detailed syllabus. The external experts approved the subject, with the department determining the appropriate evaluation scheme, either as Studio or Theory Practical.
8. The external academic expert recommended shifting the subject - Computer Applications (*AutoCAD*) to the 2nd Semester. Additionally, the industry expert suggested that software names should not be included in the syllabus, and instead, software specifications should reflect as BIM tools, 3D visualization, 2D, etc.


21-03-2023

9. The external academic expert mentioned re-shuffle the subject - Professional Practice to 8th semester (from 10th Semester) to better prepare students before going for Internship (Professional Training) in the 9th Semester and help them to be more focused in the Architectural Thesis Project in the final semester.
10. The external academic expert recommended implementing Universal Design as a compulsory component in all Architectural Design studios in all semesters, instead of listing it as a separate subject in the final semester. His good self also pointed out that the typologies of all studio projects should be generic and not point out a specific name.
11. The experts suggested that SWAYAM and MOOCs courses could be put up as Mandatory Certificate Course (non-credit) in alternate semesters. The list of courses (with its minimum number of weeks, registration and exam date) selected by each candidate should be finalized before the commencement of the semester, and on successful completion of the same, certificates should be submitted. The Board showed acceptance for the same.
12. The external academic expert suggested offering a comprehensive basket of Electives from which students could choose subjects of their choice, regardless of the semester/year. Also, the electives should specify pre-requisites if any to be appropriate for different semesters.
13. The Board acknowledged and approved the change in the evaluation scheme for the subject of Urban Design (in the 7th Semester), from Theory (T) to Theory-Practical (TP). However, the Board advised that the practical component should be reflected in the detailed syllabus. The academic expert emphasized reducing the number of TCP to a total of 48 classes (instead of 64), i.e., 12 classes per module.
14. The external experts agreed that Professional Training (9th Semester) should be a minimum of 120 working days (4-6 months, depending on weekends & holidays).
15. The Board approved the renaming of the subject of Pre-Thesis (8th Semester) to Dissertation, with 4 credits. To balance the overall credits, the subjects of Town Planning and Interior Design were advised to be reduced to 2 credits each.
16. The coordinator with permission of the Chair, concluded the meeting with a note of appreciation and vote of thanks to External Members, Registrar, Dean of Academics and other faculty members of the Board.


21-03-2023